

**Greene County Parks & Recreation
Picnic Permit Application**
40 Celt Road, Room 218, Stanardsville, VA 22973
Mailing Address: P.O. Box 358, Stanardsville, VA 22973
Phone (434) 985-5226 Monday-Friday 8:30am-4:30pm
Email: parksandrecreation@gcva.us

**Reservation
Number**

(Office Use Only)

APPLICATION INFORMATION

Name: _____
Organization/Company Name: _____
Complete Mailing Address: _____
City: _____ State: _____ Zip Code: _____
Home/Cell Phone: _____ Work Phone: _____

ACTIVITY / EVENT DETAILS

Picnic Area Requested: _____
Event Date: _____ Start Time: _____ End Time: _____
Description of Event: _____
Maximum Attendance (Cannot exceed capacity of reservable area): _____
Is this a company activity? (YES) (NO)

SPECIAL USE PERMIT—\$15

Provisions or special requests must have additional management approval; fee is applicable only if approved.

Will you have a Moon Bounce or inflatable? (YES) (NO) If yes, how many? _____
Will there be amplified sound? (YES) (NO)
If yes, explain and identify hours of use: _____
Other entertainment/amusements: _____
Will anyone be charging fees or collecting money for the event (either before or during)? (YES) (NO)
If yes, you require a Business Activity License, a staff member will contact you. There may be additional fees involved.

FEES

Shelter/Picnic Area Rental = Fee Due: \$ _____
Non Refundable Special Use Permit Fee = Fee Due: \$ _____
\$15 For moon bounces, amplified sound or other amusements

Total Fees Due: \$ _____

RULES & REGULATIONS

The user hereby agrees to indemnify and hold harmless Greene County Parks & Recreation, their officers, agents, all employees, and volunteers from any and all claims for bodily injury, and personal injury, and/or property damage, including cost of investigation, all expenses, litigation, including reasonable attorney fees, and the cost of appeals arising out of any claims or suits which result from errors, omissions, or negligent acts of the user, his agents or employees. Group is responsible for abiding by all GCPR policies, rules and regulations.
____ (initials) I, _____, is responsible for adhering to all GCPR policies, rules, and regulations.

PAYMENT INFORMATION

Payment Method: Check () Cash () Date: _____
GCPR Approval: _____

REFUND INFORMATION

Amount Refunded: _____ Date Refunded: _____ GCPR _____

GCCP Pavilions

To reserve either Pavilion you must contact the GCPR Office (985-5226) and determine if the Pavilion is available for the time you would like to use it. If available, you then must complete the Pavilion Reservation Form (on the GCPR web site) and submit that to GCPR, P.O. Box 358, Stanardsville, VA 22973 along with a check made payable to GCPR.

Ruritan Pavilion

\$40.00 (half day fee) OR \$75.00 (full day fee).

Maximum seating capacity is 100.

The Ruritan Pavilion was funded and constructed by the Greene County Ruritans, a service club that is making a difference in Greene County. It offers the rustic charm of a wooden structure in a wooded setting. This pavilion does have electrical outlets which makes this a preference for gatherings where crockpots are desired to keep food warm. There is also an outdoor charcoal grill located adjacent to the pavilion as well for your barbequing needs.



Giuseppe Pavilion

\$30.00 (half day fee) OR \$55.00 (full day fee).

Maximum seating capacity is 60.

Built in 2011 this Pavilion was funded by Ethyl Giuseppe with an additional donation from the Greene County Ruritans and tables constructed by your local Lowes of Ruckersville. This pavilion is now available for reservations and features close proximity to both the bathrooms and the playground as well as a scenic view of the soccer fields (field permits available through "Application for Community Use of Public Athletic Facilities" form).



Pavilion Rental Rules/Policies

Your reservation permit only reserves the pavilion that you have reserved.

No open air Fires.

All trash is to be bagged and placed in the nearest trash can. Any trash not fitting in trash cans should be removed from the park by the user (i.e. pizza boxes, toy packaging, etc.)

All food and picnic supplies must be carried or hand carted to the picnic facility from the parking lot, there should not be any parking immediately adjacent to picnic shelters.

The use of tape, glue, nails, tacks, screws, staples or other fasteners that may scratch or otherwise damage surfaces of picnic shelters are prohibited. Paint, tacks, screws, nails, or other fasteners are not allowed on trees. Paint and chalk marks are not allowed on sidewalks or other surfaces.

The supervising adult listed on the application will be considered the contact person for the duration of the event. The group representative will be responsible for the adherence to the county policies during the entirety of the event and will also be held responsible for any damage to park property and any injury resulting from inadequate compliance to the county rules and regulations.

Maintaining capacity controls is vital for patron safety. In the case that a group exceeds maximum capacity at any pavilion, Park/County staff may be forced to require noncompliant groups to leave the park. Refunds are not granted for reservation capacity limit violations.

Moon Bounces, Inflatables, Dunk Tanks, Carnival Rides, Pony Rides, Petting Zoos, DJs, Bands and other amplified sound systems are not permitted without separate approval. Approval is determined on a case by case basis by Park and County management. If the request is approved, details of approved activities will be indicated on the pavilion permit.

Violation of any rule or condition of the permit is cause for immediate revocation of the permit, loss of permit privileges, and forfeitures of any fees paid for the permit.

The user hereby agrees to indemnify and hold harmless Greene County, the Greene County Department of Parks and Recreation, their officers, agents and all employees and volunteers, from any and all claims for bodily injury, and personal injury and/or property damage, including cost of investigation, all expenses of litigation, including reasonable attorney fees, and the cost of appeals arising out of any claims or suits which result from errors, omissions, or negligent acts of the user, his agents or employees.

The following activities require the express written approval of GCPR:

- Operation of special amusements such as carnival rides, pony rides, dunk tanks, etc.
- Conducting camps, fairs, exhibitions, rallies, races, walks and other organized events.
- Construction of tents, canopies, inflatable amusements, or other temporary structures.
- Sale of food, beverages, other goods or services.
- Charging of fees for any activities or services.

Site must be vacated by the time specified on permit but not later than dusk.

If there is someone occupying your rental space, present the permit to them and ask them to vacate. If you need further assistance during normal business hours, please contact the GCPR Office. During nonbusiness hours, please contact the Sheriff's Department through non-emergency phone number 434-985-2222.