



## COUNTY ADMINISTRATOR'S MONTHLY REPORT

January 2019

February 26, 2019

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This report covers activities and updates during the month of January, 2019. Items listed are in no particular order of importance and cover activities through the end of January.

**BOARD OF SUPERVISORS ORGANIZATIONAL MEETING:** At the Board's Organizational Meeting, held as part of the January 8 Board meeting, Bill Martin was elected as Chair for 2019 and Michelle Flynn as Vice-Chair. The Board also approved its Bylaws with suggested amendments and made appointments of Board members to various Boards and Commissions, as voting members for some and also as liaison representatives of the Board for others.

**COUNTY ADMINISTRATOR SEARCH:** At the January 8 Board meeting, The Board of Supervisors approved a contract and announced the hire of Mark B. Taylor as the new County Administrator. Mr. Taylor is expected to begin work in Greene County on April 9, 2019, after meeting his three-month notice requirement with his current employer, Spotsylvania County.

**AFTER-SCHOOL AND SUMMER CHILD CARE PROGRAMS:** The School Superintendent and the Interim County Administrator continue to discuss costs, logistics, requirements, and implications of a potential transfer of the After-School and Summer Child Care Programs to the school system.

**PROPOSAL TO REQUEST THAT VDOT DESIGNATE PORTIONS OF ROUTES 810 AND 230 AS VIRGINIA BYWAYS:** The Board considered a request to support a resolution requesting that VDOT (Virginia Department of Transportation) designate portions of Routes 810 and 230 as Virginia Byways. Although not required, since there were some questions and concerns about the proposed designation, the Board decided to hold a public hearing in January to allow for public input before making a decision on the issue. Due to an advertising glitch, the public hearing planned for the January 8, 2019 Board meeting was held on January 22. Following the public hearing, the Board voted to pass the resolution to support the designation. The Commonwealth Transportation Board ultimately makes the designation, which is not considered until spring.

**GREENE COUNTY WATER SUPPLY AND TREATMENT PROJECT:** The Board approved final documents related to the \$2.1 M borrowing for project costs for the Greene County Water Supply and Treatment Project. In February, the Board will be asked to approve a contract amendment

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for this work with the project engineer as well as a budget amendment to make the supplemental appropriation for that portion of the funds expected to be expended in FY 18-19, the latter requiring a public hearing. Virginia Code requires that a locality hold a public hearing and amend its budget for a supplemental appropriation exceeding 1% of the adopted budget, which this one does.

**ANIMAL SHELTER INSPECTION:** The Greene County Animal Shelter received a surprise inspection in December and we received the report in January that the shelter passed the inspection.

**FY 19-20 BUDGET:** Budget requests for the FY 19-20 Budget have been submitted. Early in February, the Interim County Administrator will meet with Department Directors, Constitutional Officers, Agency Heads, and Others to review and discuss budget requests. Given that the new County Administrator will not begin working in Greene County until April 9, the Interim County Administrator will develop and present the proposed FY 19-20 budget. The Budget Schedule for 2019 was approved by the Board at the January 22, 2019 Board meeting.

**SURVEY WORK ON THE BOUNDARY LINE ADJUSTMENT BETWEEN GREENE AND ORANGE COUNTIES:** Work was completed by the surveyor to develop the plat and description of metes and bounds for the boundary line adjustment between Greene and Orange Counties. In February, the Board will be asked to authorize advertising the required public hearing, based on these documents. The Orange County Board of Supervisors will follow a parallel procedure. Virginia Code allows for such a boundary line adjustment to occur if both governing bodies agree and take action to do so after following the required procedure and holding public hearings. Based on the survey, as it turns out, the parcels which are part of the Preddy Creek Subdivision which were believed to be in Orange County, though treated as if they were in Greene County, actually are in Greene County. However, the recording of an agreed upon boundary line will make the line legal and well-defined.

**ORGANIZATIONAL MEETING OF BOARD OF EQUALIZATION:** The Board of Equalization (BOE) held its organizational meeting in January and selected dates to hold hearings with citizens who disagree with the assessed value of their properties. County Administration staff will work to set up meetings with citizens and to staff BOE meetings.

**RADIO COMMUNICATIONS PROJECT:** Meetings were held in January to discuss progress on the Radio Communications Project to ensure that the county's money is spent on the system which best suits Greene County. Discussions continue with the county's consultant Black and Veatch, users, vendors, and others about the type of system needed, appropriate, and affordable.

**INTERIM COUNTY ADMINISTRATOR EMPLOYMENT AGREEMENT:** At the January 22, 2019 Board meeting, the Board of Supervisors approved an extension of the Employment Agreement with the Interim County Administrator until February 28, 2019. Further extensions will be considered at a later date depending on whether or not the new County Administrator can begin prior to

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April 9, 2019. The Virginia Retirement System (VRS) has approved an extension of their approval for the temporary position through April 23, if needed.

Respectfully submitted,  
Brenda G. Garton  
Interim County Administrator