



MEETING OF THE ECONOMIC DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

Agenda

Tuesday, November 28th, 2023 @ 6:30 pm
Stanardsville Townhall
19 Celt Rd, Stanardsville, VA 22973

I. Call to Order

- A meeting of the Economic Development Authority Board of Directors was held at Town Hall on Tuesday, November 28th, 2023. Call to order at 6:30 pm with Mr. James Tsikerdanos, Chairman, presiding.

II. Record of Attendance

- Members in Attendance: Corey Jacober, Paul Reickart, Matthew Sweetanos, James Tsikerdanos
- Members Absent: Whitt Ledford, Rachel Clancy, Mike Payne
- Non-Members in Attendance: Alan Yost

III. Acceptance of Minutes

- No minutes were approved as the September minutes had not been sent out for review. They will be added to the January Meeting agenda

IV. Review Financials

- Mr. Sweetanos made a motion to approve EDA financials. Mr. Reickart made a second motion. The board voted unanimously to approve the financials.

V. Reports of Officers, Committees and the Economic Development Department Director

- Mr. Yost informed the board that The Villages at Terrace Greene had finished their rock blasting process and construction should continue. He also informed us of the successful ground breaking of the Harley Davison Location off 29 South.

VI. Comments from the Public

- a. Mr. Tsikerdanos opened the floor for public comment. No one elected to speak. Mr. Tsikerdanos closed the public comment period.

VII. Old Business

a. 2022 Audit Bill Vote

- Mr. Tsikerdanos mentioned that this was added to the board because we had a required audit for EDA financials. The audit was conducted by the same vendor that the county uses, and we had a required payment to cover the services. No vote was needed and the bill for the audit services was paid prior to the meeting.

b. CBL Launch Grant

- The board discussed that the website for the CBL was up taking in applications for potentially interested entrepreneurs. Sign ups would be available till January 11th with our goal being to get at least 20 businesses signed up to participate.

- The board needed to officially vote to authorize the \$20,000 match to STAR for the CGL grant. Since more than one board member was absent and this was a disbursement over \$10,000 the board opted for an electronic vote to involve the full board. Mr. Reickart made a motion to authorize an electronic vote for the CBL grant funds and Mr. Sweetanos seconded the motion. The board voted unanimously for the electronic vote to approve the funds.

c. Community Kitchen- Tech Center Partnership

- Mr. Yost discussed the meeting this the Greene County Technical Center for the potential partnership with the EDA. Mr. Ledford and Mr. Tsikerdanos could not make the meeting due to scheduling conflicts. The meeting went well. It is known the kitchen is not certified as a commercial kitchen and would need several upgrades for that to be available. The biggest requirements the Tech center would need assurances on would be that we would pay for damaged equipment, times could not be utilized during school hours, and that the areas was cleaned up as it was found. The EDA would look to set up an MOU that provided some level of funding for the Tech center to make this a mutually beneficial partnership. The board would continue working on an MOU and get an inspector to see how much it would cost to make the kitchen a commercial grade.
- Mr. Tsikerdanos also brought up the past need to run a feasibility study that the board had explored over two years ago to determine how a health and wellness center could support work life balance needs. He asked for a vote to have Mr. Yost to put out an RFP for the feasibility study. Mr. Sweetanos made a motion to give permission for the EDT director to solicit an RFP for a feasibility study discussed two years ago for understanding the economic impact of a health and wellness center would have on the community. Mr. Reickart seconded the motion. The board voted unanimously for the RFP.

VIII. Next Meeting

Mr. Tsikerdanos let everyone know the next meeting would be Tuesday, January 16th , 2024 at 6:30 pm at Town Hall.

IX. Adjournment

Mr. Sweetanos made a motion to adjourn. Mr. Reickart made a second motion. The board voted unanimously to adjourn.