



GREENE COUNTY ECONOMIC DEVELOPMENT AUTHORITY

Board Meeting Minutes

Tuesday, June 16, 2015, @ 6:00 p.m., Economic Development Office Conference Room

CALL TO ORDER

A meeting of the Economic Development Authority Board of Directors was held at 8315 Seminole Trail, Ruckersville, Virginia on June 16, 2015. The meeting convened at 6:05 p.m., with Mr. Dan Goff, Chairman, presiding.

RECORD OF ATTENDANCE

Members in Attendance: Dan Goff, Julia Morris, Michael Payne, Don Pamenter, Karen Tucker

Members not in Attendance: Amy Hollis

Non-Members in Attendance: Alan Yost, Diana Gamma, Jay Willer

ACCEPTANCE OF MINUTES

Karen Tucker moved to accept the May minutes. **Michael Payne** seconded. **Motion carried.**

FINANCIALS

P & L and Balance sheets were distributed via email to all board members and hard copies were available at the meeting. These reports were reviewed. Auditor statements from Robinson, Farmer, Cox Associates were reviewed and found to be normal. The question arose as to whether or not a yearly audit is needed or required and if an accountant review is acceptable. **Alan Yost** will consult with the Board of Supervisors on this matter.

REPORTS OF OFFICERS OR COMMITTEES

Data Committee

Data committee had nothing to report. **Mr. Goff** suggested that **Mr. Pamenter** and **Ms. Morris** speak with Larry Snow and/or Stephanie Deal to discuss the current data and a possible new program which would allow the data to be compiled in an easy and accessible way for potential businesses to access. Discussion continued regarding business surveys and in-house collection of data. **Mr. Goff** moved to table getting data from the county for the next several months. **Ms. Morris** seconded. **Motion carried.**

Marketing Committee

Marketing committee had nothing new to report.

Finance Committee

Mr. Goff noted the positive financial statement for May. **Ms. Morris** stated that Haney Ripley is doing well and paid in advance of the due date for the first quarterly payment.

Infrastructure Committee

Ms. Morris is meeting with people to see what the County has and what the County needs.

OLD BUSINESS

Business Park Variance Request Update:

Alan Yost stated that the new owner of the property needs to make the request and suggested that the EDA send a letter stating that the buffers need to be repaired before a variance be granted.

Business Park “For Sale” Signage and Marketing Results:

Mr. Goff is pleased that a new sign is in place. **Mr. Goff** has not received a response from Matthew Woodson (realtor) regarding marketing results of the property. **Mr. Pamenter** spoke with Mr. Woodson and relayed that Mr. Woodson believes there is no activity at this time for purchasing commercial property; Mr. Woodson believes the price set is reasonable and that lowering the price won't necessarily generate business. **Mr. Goff** feels that the EDA should find a different real estate agent since Mr. Woodson does not appear to think the property will sell. **Mr. Yost** brought up the Vietnam War Memorial proposal (see detail below).

NEW BUSINESS

Vietnam War Museum Inquiry:

Mr. Yost discussed the Vietnam War Museum's desire to propose that they be gifted the EDA land on which to build a permanent museum. The building would be financed by the Vietnam War Museum and could become the property of the EDA if the museum failed, closed or relocated. **Mr. Yost** suggested that a long term lease of the land be considered over donating the property outright. **Mr. Yost** also suggested that a succession plan be required as well as the establishment of a board of directors. **Mr. Yost** will contact the museum representatives to set up a meeting.

Election of Officers:

Attempts to reach **Amy Hollis** by phone failed; therefore, the election of new officers commenced in her absence. **Mr. Pamenter** nominated **Ms. Morris** as Chairman; **Mr. Goff** seconded. **Ms. Morris** is willing to accept the position for a one year term. **Motion carried.** **Mr. Goff** nominated **Ms. Tucker** for

Vice Chairman; **Mr. Pamerter** seconded; **motion carried**. **Mr. Pamerter** nominated **Mr. Payne** for treasurer; **Mr. Payne** declined but nominated **Ms. Hollis**. **Ms. Morris** seconded; **motion carried**.

Budget Discussions:

Mr. Goff moved to table the FY 15-16 budget discussion until the next meeting; **Ms. Morris** seconded. **Motion carried**. **Mr. Payne** asked the EDA to sponsor the upcoming 4th of July celebration with monies from the current budget. **Ms. Morris** feels this is a Tourism item and not an EDA item. **Mr. Yost** is contacting the Tourism board members about sponsoring the event. United bank will match any donation to the 4th of July fund dollar for dollar.

Final Check to STAR:

Discussion ensued regarding Phase II of STAR in order to better understand how the \$20,000 is going to be used. **Ms. Morris** moved to fulfill the obligation to STAR; **Ms. Tucker** seconded. **Mr. Pamerter** abstained. **Motion carried**.

Non-agenda items:

Mr. Goff was pleased with the results of the EDA board while he was Chairman and thanked the Board members for their hard work during the past year.

Mr. Yost discussed a potential new tenant in Tall Oaks and the possibility for the EDA to provide an incentive (i.e. a low or no interest loan). **Mr. Yost** requested a special meeting to discuss this in the near future. No date was set.

Mr. Yost presented the new Green County website (shell) and discussed the “doing business” information that will be on this website. **Mr. Yost** would like a future discussion about the idea that the EDA website might not be needed once the County website is in place.

NEXT MEETING DATE

The next meeting will be on Tuesday July 21, 2015, at 6:00 p.m. at the Economic Development Office Conference Room

ADJOURNMENT

Mr. Goff adjourned the meeting at 8:15 p.m. **Mr. Payne** moved to close the meeting. **Ms. Morris** seconded. **Motion Carried**.

COMMENTS FROM THE PUBLIC

None