

MINUTES: Greene County Electoral Board
Meeting August 8, 2022

The Greene County Electoral Board met on **August 8, 2022** at the General Registrar's office in Stanardsville, VA. The meeting was called to order by Chairman Deborah Turck at 1:18 p.m.

In Attendance

Deborah Turck, Chair

Brian O'Regan, Member

Jennifer Lewis-Fowler, Director of Elections

Chair Turck requested Brian O'Regan serve as secretary for purpose of recording minutes of meeting, due to Culbertson's absence.

1. Turck discussed posting agenda with greater detail prior to actual meetings for purpose of allowing Board members to consider topics prior to arrival. General consensus of Board was to do so. Detail would address new business and old business item. General Registrar Report would include detail as appropriate in advance.
2. Turck noted receipt of two applications for Officer of Elections.
3. Minutes of July 5, 2022 meeting were read and reviewed. Minutes to be amended for approval action at August 29, 2022 meeting.
4. Minutes of June 22/25, 2022 were approved following motion by Turck and seconded by O'Regan. Approved 2-0 as amended.
5. General Registrar's report:
 - Outstanding issue with payment of fine by candidate from **prior year** election has been referred to Commonwealth Attorney Consolvo for resolution. Still in process.
 - FOIA Request; Requests have been filed and reflective of similar statewide requests on same topic.
 - Notary Requirement of Greene County Registrar. This requirement is no longer in place for the General Registrar as agreed to by Board action. Turck moved and O'Regan seconded to eliminate this requirement of the GR. Approved 2-0.
 - GR has received formal request to have Officers of Election offered half-day assignments if desired. Discussion followed. Topic will be continued on August 29, 2022 meeting. Greene County Democratic Chairperson Sara Ratcliffe plans to attend the meeting and is in support of offering half-day assignments. Issues on adequate supply of election workers, scheduling and insurance of presence were some of the issues identified. Inclination is to pursue expanded volunteer corps for June 2023 Primary. Prior to implementation, an increase in officers of election would be required.

- Ballots for November 8, 2022 General and Special Election will include printed name of precinct as well as precinct number code. There will be twelve separate ballots for the November 8, 2022. This election will be the first to require ballot style by precinct for Early Voting.

6. Future Meeting Dates

- November 9, 2022 Canvass at 1:00 p.m. with continuation to occur on November 14, 2022 at 2:00 p.m.
- Training for Officers of Election (Chief and Assistant Chief training will occur after general training on these dates):
 - October 17, 2022 at 2:00 p.m.
 - October 22, 2022 at 10:00 a.m.
- October 24, 2022 at 5:30 p.m. is tentatively set aside as a makeup session
- Electoral Board meetings, beginning in 2023 will be scheduled for the second Monday of the month, starting at 2:00 p.m.

7. Electoral Board requested of the General Registrar to provide past year and current year budgets for Board review. Based on VEBA training session, Association emphasized importance of budget review and advocacy by local Electoral Board.

8. Phone discussion with Demtech representative Michael Brown.

- Board discussed and reviewed implementation of new electronic poll books.
- Mike indicated new training template anticipated to be released by the end of the week.

9. November Officer of Election training sessions

- To include Acceptable ID's and process upon initial entry of voter.
- Request that Chiefs participate in Officer of Election training activities.
- Reviewed array of training topics and Primary post-election suggestions useful for improving training and implementation.
- Early Voting Training will be scheduled for September 14, 2022 and September 15, 2022, starting at 5:30 p.m.

10. General Registrar Evaluation.

Turck shared she had reviewed evaluation with General Registrar. Final document was signed off on by all parties.

Next Meeting: Agenda topics tentatively include Early Voting Training, preliminary Officer of Election Precinct assignments, Sunday voting, Election half-day assignments, progress with Demtech, and in closed session Security Plan Assessment and Operations Plan. An agenda outline will be emailed to the Board members

Meeting was adjourned by the Chair at 5:17 p.m.

Respectfully Submitted:

Brian O'Regan, Member

Approved:

Debbie Turck, Chair

Roberta Culbertson, Secretary

Brian O'Regan, Vice-Chair

DRAFT