

MINUTES: Greene County Electoral Board
January 12, 2023

The Greene County Electoral Board meeting of **January 12, 2023** was held at the office of the Director of Elections (formerly "General Registrar") at 32 Stanard Street in Stanardsville, Virginia at 2:00 p.m.

Call to Order

The meeting was called to order by the Chair, Deborah Turck, at 2:00 p.m

In Attendance:

Deborah Turck, Chair
Tom Boyd, Vice-Chairperson
Brian O'Regan, Secretary

Jennifer Lewis-Fowler, Director of Elections

Guest: Sara Ratcliffe

Old Business

Reading of the minutes were dispensed with as previously read and the minutes were approved by voice vote of Board members.

Chair Turck welcomed new member Thomas Boyd to the Greene County Electoral Board.

Review of Minutes:

Chair Turck reviewed December 12, 2022 minutes as presented. Corrections were made. Brian O'Regan moved to approve minutes as amended. Seconded by Turck. Approved 3-0.

New Business

A. Appointment of Officers

O'Regan nominated Turck to serve as Chair. No additional nominations were received. Turck nominated O'Regan to serve as Secretary. No additional nominations were offered. Turck nominated Boyd to serve as Vice-Chairperson. On motion duly made and seconded, the officers were approved 3-0.

B. Schedule for April 4, 2023 Special Election

Candidate petitions are due on February 3, 2023. Office staff will be the primary election workers for early voting at Registrar's Office. Absentee ballots will be mailed by February 17th.

Machine testing will occur in mid-February. Board will consider part-time officers of election for special election - half-day schedules will be considered based on the quantity of worker interest.

Training schedule for Election Officers and Chiefs will be scheduled as follows:

March 23 at 10 a.m. - OOE's
March 28 at 7 p.m. - OOE's
March 30 at 7 p.m. - Election Chiefs

Electoral Board Canvass Meeting will take place on Wednesday, April 5, 2023, 2 p.m. and continue on Monday, April 10, 2023 at 10 a.m.

C. Board of Electors Meeting Schedule 2023

All Meetings are tentatively scheduled for Thursday mornings and generally the first Thursday of the month. Schedule is subject to change:

February 2, 9 a.m.
March 9, 10 a.m.
May 4, 9 a.m.
June 1, 9 a.m.
July 6, 9 a.m.
August 3, 9 a.m.
September 7, 9 a.m.
October 5, 9 a.m.
November 2, 9 a.m.
December 7, 9 a.m.

D. Officer of Election Appointments

New workers will be invited for June Primary. Director of Elections will correspond with election officers - soliciting for April election workers. Election Officers roster (50+) with terms effective from 2022-2025 was reviewed. Elections sites for 2023 are secured.

Director of Elections Report

1. Minutes of August were read and received final approval by the Board. Minutes previously had not received final approval by the Board. On motion duly made and seconded, minutes were approved 3-0.
2. Annual FOIA information will be provided to the Board.
3. Meeting with DemTech is scheduled for February 9th in Louisa County @ 10 AM. Board members to let the Director of Elections know if interested in attending.

4. Reviewed VEBA Annual Conference schedule for March 25-27 in Roanoke. All three members will attend with Tom Boyd also attending VEBA sponsored "Boot Camp."
5. Sheriff Steve Smith has submitted paperwork for November election. Petition signature pages under review.
6. Fiscal year budget 2023/2024 budget to County was reviewed. Board concurred more funding should be included for building security improvements, office upgrades and maintenance (windows, ramp.)

Public Comments

No members of the public were in attendance.

Closed Meeting

The Chair announced the need to enter a closed meeting at 3:50 p.m. in accordance with **Code of Virginia 2.2-3711 Section A paragraph 8 and 24.2-681** to discuss pending litigation.

The Chair moved to close the meeting and the Board agreed by voice vote at 3:50 p.m.

Open Meeting

Returning to the open meeting at 4:05 p.m., the Chair asked for a certification by individual voice vote that only matters named as the purpose of the meeting were discussed during the closed meeting. All members certified the content of the meeting.

There being no other business, the meeting was adjourned at 4:16 p.m.

Respectfully Submitted,

Brian C. O'Regan, Secretary

Approved: Debbie Turck, Chair 

Thomas Boyd, Vice-Chair 

Brian O'Regan, Secretary 

