

MINUTES: Greene County Electoral Board
June 8, 2023

The Greene County Electoral Board meeting of **June 8, 2023** was held at the office of the Director of Elections at 32 Stanard Street in Stanardsville, Virginia.

Call to Order

The meeting was called to order by the Chair, Deborah Turck, at 9:01 a.m.

In Attendance :

Deborah Turck, Chair

Tom Boyd, Vice-Chairperson

Brian O'Regan, Secretary

Jennifer Lewis-Fowler, Director of Elections

Guest: Kevin Estep, Greene County IT Director: in attendance for first Closed Meeting session

Closed Meeting

The Chair announced the need to enter a closed meeting at 9:01 a.m. in accordance with **Code of Virginia 2.2-3711 Section A** paragraph 8 and 24.2-681 to discuss Information Technology Security.

The Board recessed from Closed Session at 9:22 a.m. in accordance with Code of Virginia 2.2 3712. Board members certified by vote 3-0.

The Board returned to Open Session at 9:22 a.m. No action taken. Board will continue to review Department of Elections Locality Election Security Standards (LESS) as a regular part of future meetings.

Director of Elections Report

1. Precinct locations were notified of June Primary status.
2. November 7, 2023 is the next election.
3. Republican and Democrat County Chairs were notified of Officer of Election needs and parties' responsibility to nominate possible election workers.
4. Director had conversation with Republican County Chairperson specific to concerns raised over Republican Party decision to hold Firehouse Primary. (A firehouse primary — also known as a mass canvass, party canvass or unassembled caucus — is a type of primary election run and paid for by a political party, instead of a state's department of elections.)

5. Letters have been communicated to prospective Officers of Election as well as letters to existing OOE's regarding future training dates.

Public Comments

No members of the public were present.

Old Business

1. Minutes of May 4, 2023 were approved by 3-0 vote.
2. Minutes of April 5, 2023 were approved by 3-0 vote.
3. Budget Update: \$7k has been earmarked for office renovations and is awaiting further discussion regarding grant possibilities to address needed renovation of ramp, security cameras, ramp overhang, and building interior including window replacement.
4. Dyke cameras have been installed
5. Hand count Statement of Results verification form was reviewed. Director of Elections will give consideration to discussion regarding color coding and numerical references.
6. Letters to School Board previously provided to Board regarding ADA compliance at Tech Center and adjustment to March 5, 2024 election date.

New Business

1. Discussed security equipment installation dates.
2. Reviewed potential dates for practice review of equipment and instructions. Director Elections will further discuss voting machine status relative to planned activity by Board to ensure alignment between instructional manuals details and correct use of OVI and OVO equipment.

Closed Session

The Board returned to Closed Session at 10:47 a.m. for the purpose of discussing legal issues, Office Security and evaluation of Director of Elections.

With no public action needed, the Board adjourned Closed Session at 11:30 a.m. in accordance with Code of Virginia 2.2 3712. Board members certified by vote 3-0.

Other Business

Chairperson Debbie Turck reviewed the required Director of Elections Evaluation Tool and intent for evaluation to be completed at July Meeting.

The Board adjourned at 11:32 a.m. Next meeting Date: July 6, 2023 at 9 a.m.

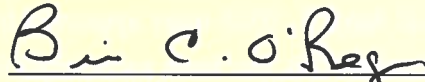
Respectfully Submitted,

Brian C. O'Regan, Secretary

Approved:



Deborah Turck, Chairperson



Brian C. O'Regan, Secretary



Thomas Boyd, Vice-Chairperson